

**ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND  
POSITION DESCRIPTION**

POSITION TITLE: EVENT TRAFFIC CONTROL MONITOR

POSITION LOCATION: ASDB

POSITION REPORTS TO: Security Team Leader

POSITION SUPERVISES: None

MINIMUM QUALIFICATIONS: Current ASDB Employee

PREFERRED QUALIFICATIONS: Documented training and/or classes in traffic control.

MAJOR DUTIES AND RESPONSIBILITIES: Provides assistance and information to students, staff, and visitors on emergency conditions, traffic and parking, and, when appropriate, "crowd control" at special events. Notifies proper personnel in the event of fire; fire alarms; malfunctioning equipment; i.e., sprinklers, irrigation systems, lighting, gas or water leaks, etc. Maintains security equipment in good condition; maintains complete, chronologically accurate, legible shift security log; issues traffic and parking citations in conjunction with agency/campus policies. Performs other related tasks as required or directed.

SPECIAL CONDITIONS/REQUIREMENTS: Must attend a minimum one (1) hour on the security shift of in-service training relating to duties. Training will be conducted by a security officer, preferably the Security Team Leader. Must utilize appropriate personal protective equipment as required.

PAY PLAN: <u>Classified</u>	GRADE: <u>05</u>	FLSA: <u>Non-Exempt</u>	DATE: <u>Revised: 7/2006</u>
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